



Rules Governing the Bar & Service of Alcohol (ILT's Behaviour and Safety Policies No 2)

Updated January 2025.

In order to sell alcohol, the Theatre is required to have a current license paid annually. Under the Liquor Licensing Act, the rules governing the **times** at which we are permitted to serve and consume alcohol on the Incinerator premises are quite specific and the penalties for non-compliance are very significant. It is therefore important that all members have a clear understanding that we are governed by both these **Liquor Licensing rules** and the Theatre's **required practice**.

BY LAW, no alcohol can be brought on to the premises [the courtyard bar, the Incinerator, the Jean Pratt Building or the grounds] at any time other than by those charged with stocking the bar.

The area in which licenced drinking can occur within our grounds is quite specific and certainly does not include the parking areas. Remember you can be fined on the spot for drinking alcohol in a public place.

Rules governing alcohol consumption on site

1. The time frame in which alcohol can be served before or after a performance, function or meeting is **ONE HOUR**. Therefore, any event should have a stated finish time.
2. Alcohol purchased **within the hour after an event** can be consumed for **THIRTY MINUTES** after the one-hour period.
3. Be aware, if it is an evening event, that the Theatre itself has a **MIDNIGHT CURFEW**. Therefore, that full 90-minute period must be before midnight.
eg. If a play ends at 10.20pm alcohol can be sold till 11.20pm. It must be consumed by 11.50pm and everyone must vacate the premises by midnight.
4. Directors **MUST** ensure that all cast members and crew are aware of the Bar and Curfew Rules. The only alcohol permitted backstage is for a play prop (if essential for authenticity) or if the cast has been permitted to buy alcohol immediately after the conclusion of any performance to consume within the mandatory time frame.
5. Under **NO** circumstances can alcohol be introduced on stage without the knowledge of the Director or cast or as required for the production.

Penalties

If Liquor Licensing conditions are not met, the fines are huge and, therefore, if **license requirements are deliberated disobeyed by any member, membership may be revoked.**

Additional information

There must be a member with an **Approved Managers Licence**. [The Approved Managers must be contactable and be under an hour's travel time from the theatre when the bar is operating.

The duties of the Approved Manager are to:

- ensure that Rules governing the Responsible Serving of Alcohol are known and observed;
- raise awareness with ILT of any changes to the Licensing requirements;
- monitor any changes to our procedures and advise the Office of Liquor and Gaming of same.

Any member observing any infringement of the rules is required to advise the Manager.

The ILT Bar Manager, (currently Connie Foy Contact 0403 575 044), Assistant Bar Manager (Ann Collyer) and President Jim Orr (Contact: 0402 377 258) **all currently hold RMLVs** (Responsible Management of Licensed Venues Training.)

The Bar Manager is requested to keep a list of other members who hold an RSA (Responsible Service of Alcohol Certificate) and advise the FOH Co-ordinator so that they are rostered accordingly. Volunteers are encouraged to acquire an RSA Certificate.